



Republika ng Pilipinas

## Kagawaran ng Edukasyon

REHIYON V-BICOL

TANGGAPANG PANSANGAY NG MGA PAARALAN NG LUNGSOD NAGA

January 29, 2024

DIVISION MEMORANDUM

No. 33, s. 2024

### WORKSHOP ON THE PREPARATION OF RESULTS-BASED PERFORMANCE MANAGEMENT SYSTEM - PHASE 1 (PERFORMANCE PLANNING)

To: Assistant Schools Division Superintendent  
Chief Education Supervisors/OIC  
CID and SGOD Personnel  
OSDS Unit Heads and Personnel  
Public and Private Elementary and Secondary School Heads  
Div. Performance Management Team  
All Others Concerned

1. In reference to DepEd Order No. 2, s. 2015 "Guidelines on the Establishment and Implementation of the Results-Based Performance Management System (RPMS) in the Department of Education", this Office will conduct the Workshop on the Preparation of Results-Based Performance Management System (RPMS)- Phase 1 (Performance Planning) on February 5-6, 2024 at Lotus Blu Hotel from 8:00 a.m.-5:00 p.m.

2. The objectives of this activity are:  
a. Align performance targets and accomplishments with department's mandate, vision, mission and objectives;  
b. Set the performance indicators and Means of Verification;  
c. Come up with agreement between the rater and the ratee considering the core, technical and behavioral competencies of employees.

3. The expected participants are:

SDS and ASDS	-	2
Chief/OIC CES	-	2
Planning Officer III	-	1
SEPS	-	3
Engineer III	-	1
Medical Officer III	-	1
EPSs	-	11
PSDSs	-	10
Section/Unit Heads	-	9
Management & Resource Staff	-	3
PMT (NEU and DNACITEA)	-	2
Total	-	45

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DM 31, s. 2019 DM Rev. 01



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Page

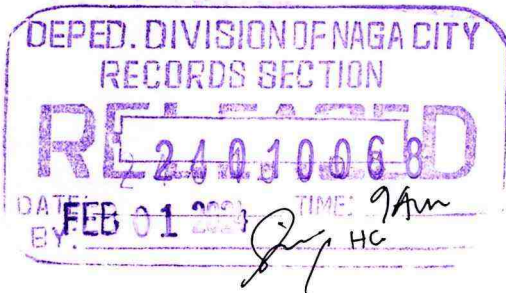
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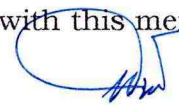


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4. Participants are expected to bring copies of 2024 Individual Performance Commitment and Review Form (IPCRF), Individual KRAs, laptops and extension wires. Likewise, each functional division is expected to bring a copy of OPCRF and Office Version 3.
5. Expenses related to this activity are chargeable against MOOE/local funds subject to the existing budgeting, accounting and auditing rules and regulations.
6. Immediate dissemination of and compliance with this memorandum is desired.



  
**SUSAN S. COLLANO CESO V**  
Schools Division Superintendent